

## PTL Enterprises Ltd.

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### NOTICE OF 59th ANNUAL GENERAL MEETING AND REMOTE E-VOTING INFORMATION

Notice is hereby given that the 59th Annual General Meeting (AGM) of the members of the Company will be held on Tuesday, 22nd September, 2020 at 03:00 P.M. through Video Conferencing/Other Audio Visual Means ("VC/OAVM") to transact the businesses, as set out in the Notice of AGM in compliance with the applicable provisions of the Companies Act, 2013 ("Act") and the rules framed there under and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) read with General Circular Nos. 14/2020 (dated 8th April, 2020); 17/2020 (dated 13th April, 2020) 20/2020 (dated 5th May, 2020), and 22/2020 (dated 15th June, 2020) respectively, issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020 issued by the Securities and Exchange Board of India ("SEBI Circular") without physical presence of the members at a common venue.

In compliance with the said MCA Circulars read with the SEBI Circular dated 12th May, 2020, electronic copies of the Notice of the AGM along with Annual Report of the Company for the Financial Year ended 31st March, 2020 have been sent to all the members whose email id(s) are registered with the Company/RTA/ Depository Participant(s) as on 21st August, 2020. Please note that requirement of sending physical copies of the Notice of the 59th AGM along with Annual Report to the members have been dispensed with vide MCA Circular/s and SEBI Circular/s. The Notice along with Annual Report is also available on the website of the Company at www.ptlenterprise.com and on the website of the National Securities Depository Limited (NSDL) at www.evoting.nsdl.com and on the website(s) of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India at www.bseindia.com and www.nseindia.com respectively, where the Companies' shares are listed.

Members who are holding shares in the physical/electronic form and their email addresses are not registered with the Company/their respective Depository participant, are requested to register their email address at the earliest by sending scanned copy of a duly signed letter by the Member(s) mentioning their name, complete address, folio number, number of shares held with the Company along with self attested scanned copy of the PAN Card and self attested scanned copy of any one of the following documents viz, Aadhar Card, Driving License, Election Card, Passport, utility bill or any other Govt. document in support of the address proof of the Member as registered with the Company for receiving the Annual Report 2019-20 along with AGM Notice by email to investors@ptlenterprise.com. Member holding shares in demat form can update their email address with their Depository Participants. The notice of the AGM contains the instructions regarding the manner in which the shareholders can cast their vote through remote e-voting or by e-voting at the time of AGM and join the AGM through Video Conference/Other Audio Visual Means ("VC/OAVM").

The Members holding shares either in physical form or in dematerialized form as on the cut-off date i.e. September 15th, 2020, may cast their vote electronically on the Ordinary and Special Business as set out in the Notice of AGM through electronic voting systems of NSDL. All the members are informed that :-

1. The ordinary and the Special Business as set out in the Notice of AGM will be transacted through voting by electronic means;
2. The remote e-voting shall commence on September 19, 2020 at 10:00 AM (IST);
3. The remote e-voting shall end on September 21, 2020 at 5:00 PM (IST);
4. The cut-off date for determining the eligibility to vote by electronic means or at the AGM in September 15, 2020 and a person who is not a Member as on the cutoff date should treat this notice for information purposes only;
5. Person, who acquires shares of the Company and become Member of the Company after sending of the Notice of AGM and holding shares and eligible to vote, can follow the process for generating the login ID and password as provided in the Notice of the AGM. If such a person is already registered with NSDL for e-voting existing user ID and password can be used for casting vote;
6. Members may note that :-
  - the remote e-voting module shall be disabled by the NSDL after the aforesaid date and time for voting and once the vote on a resolution is casted by the Member, the Member shall not be allowed to change it subsequently;
  - the Members who have casted their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again;
  - the facility for voting through electronic mode shall be made available at the AGM, and
  - a person whose name is recorded in the register of Members or in the register of beneficial owners maintained by the depositories as on the cut off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM.

In case of any queries including issues and concerns related to remote e-voting and voting at AGM, you may refer the Frequently Asked Questions (FAQ's) for shareholders and e-Voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no: 1800-222-990 or send a request at evoting@nsdl.co.in or contact Ms. Pallavi Mhatre, Manager, National Securities Depository Limited, Trade World, 'A' Wing, 4th Floor, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai-440013, at the designated email id-evoting@nsdl.co.in or pallavi@nsdl.co.in, who will also address the grievances connected with the voting by electronic means. Members may also write to the Company Secretary at the email id: investors@ptlenterprise.com

For PTL Enterprises Ltd.

Sd/-

Pradeep Kumar  
Company Secretary

Date : 26-08-2020  
Place: Gurugram